



Memorandum

**Planning Division
Community & Economic Development Department**

To: Planning Commission

From: Nick Norris, Planning Manager 8012-535-6173 or nick.norris@slcgov.com

Date: January 5, 2012

Re: November 30, 2011 Planning Commission public hearing noticing error

As Planning Staff was reviewing the transmittals to the City Council for the legislative items that were on the November 30 Agenda, it was discovered that the newspaper notice did not include the date, time or location of the meeting. Because these items are required to be included in the notice, the Planning Division decided that we must correct the noticing error prior to transmitting the items to the City Council. The items in question include:

- PLNPCM2010-00466 Mobile Food Business Text Amendment
- PLNPCM2010-00055 Grade Changes Text Amendment
- PLNPCM2011-00614 Sustainable Development Code for Recycling and Waste Management; and
- PLNPCM2011-00554 Planning Commission Composition Text Amendment

The text amendments dealing with Mobile Food Businesses, Grade Changes, and Recycling and Waste Management received positive recommendations from the Planning Commission. The Planning Commission Composition proposal was tabled to the December 14, 2011 Planning Commission Public Hearing, where it received a positive recommendation with a modification to the language regarding the Commission, not an individual Commissioner, being able to initiate petitions.

The public hearings for each item must be held again. The staff recommendations for each item are listed below. We have not included full staff reports. Please refer to the staff reports prepared for the November 30th meeting for a complete analysis.

Staff Recommendations:

PLNPCM2011-00466: Staff recommends that the Planning Commission rehear the proposed mobile food business modifications in Titles 5 and 21A of the Salt Lake City Code, and based on the analysis and findings in the November 30, 2011 staff report and this memorandum forward a positive recommendation to the City Council.

Recommended Motion: In regards to Petition PLNPCM2010-00466 and based on the analysis in the Nov. 30th staff report, I move that the Planning Commission forward a positive recommendation to the City Council.

PLNPCM2010-00055: Staff recommends that the Planning Commission rehear the proposed grade change modifications in sections 21A.62.040, 21A.36.020.B, 21A.24.010, 21A.34.120, 21A.36.020, 21A.36.050, and 21A.40.120 of the Salt Lake City Zoning Ordinance, and based on the analysis and findings in the November 30, 2011 staff report and this memorandum forward a positive recommendation to the City Council.

Recommended Motion: In regards to Petition PLNPCM2010-00055 and based on the analysis in the Nov. 30th staff report, I move that the Planning Commission forward a positive recommendation to the City Council.

PLNPCM2011-00614: Staff recommends that the Planning Commission forward a positive recommendation to the City Council based on the analysis in the Nov. 30th Planning Commission staff report and the follow up memo from the Dec. 14, 2011 Planning Commission meeting.

Recommended Motion: In regards to Petition PLNPCM2011-00055 and based on the analysis in the Nov. 30th staff report, I move that the Planning Commission forward a positive recommendation to the City Council with the modifications discussed at the November 30th and December 14th, 2011 Planning Commission meetings.

PLNPCM2011-00554: Staff recommends that the Planning Commission forward a positive recommendation to the City Council based on the analysis in the Nov. 30th Planning Commission staff report and the follow up memo from the Dec. 14, 2011 Planning Commission meeting with the following modification:

1. That the Planning Commission as a whole retain the authority to initiate petitions.

Recommended Motion: In regards to Petition PLNPCM2011-00554 and based on the analysis in the Nov. 30th staff report, I move that the Planning Commission forward a positive recommendation to the City Council with a modification to the proposal that retains the authority of the Planning Commission as a whole to initiate petitions.

If you have any questions, please contact me.